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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
THROUGH: Deputy Director of Training

DATE: 28 May 1959

FROM : Registrar/TR

SUBJECT: Weekly Activity Report No. 21
20 May - 26 May 1959

I. SIGNIFICANT ITEM:

I've recovered from my beef about the casual, non-informative way in which we're kept abreast of budget developments. However, I haven't stopped being concerned about seeking an answer to one question that may be a source of embarrassment to DTR, i.e., why are dollar estimates, based on external training requirements, so much greater than expenditures? After a lot of analysis on my part, and somewhat in spite of my inability to understand BFO or XO or others, I've found an answer that satisfies me.

Much of a continuing "discrepancy" comes about because of some peculiar way that correspondence training funding is handled, the major consumer being Commo. I recommend, therefore, that consideration be given to transferring the necessary authority and responsibility to the Office of Communications to budget for, authorize, and arrange for reimbursement of Communications personnel required to take correspondence training. If the recommendation can be followed, I feel we would eliminate an inconvenience to Commo personnel since they would need not come to us for approval and eventual reimbursement, and the OTR Budget Officer would have one less headache. Correspondence training requirements involving other Agency components are occasional and diversified; I think we should continue to retain control of these.

II. OTHER ITEMS:

25X1

1. In response to [] personal request to [] for Support Bulletin items, there are four articles in process. As usual, all articles will be submitted to DTR for approval before release. DDTR has pointed out that we can aid [] in keeping abreast of developments before he attends DD/S staff meetings if we submit them to PPS first, so we'll do so.

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25 YEAR RE-REVIEW

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2. LAS is doing a fine job in transmitting recent test results to us. I've already authorized many awards for tests administered in May. Simultaneously, the backlog from old results is getting smaller. Only 20-25 remain from 1958 testing that haven't reached us yet.

25X1 3. [] has just received a complaint from FSI regarding the irregular attendance of two of our employees (OL and OSI) and the withdrawal of a third employee (OSI) from the [] Language Course scheduled to end 29 May. We are getting together a full report on the concerned individuals.

25X1 4. The Elmhurst (outside Chicago) program of [] studies will be terminated this June at that college. However, its general substance will be continued at Rutgers in an expanded program, beginning in September, this year. 25X1 Meanwhile, this past March, the [] Institute was organized to continue support of the university's program. 25X1 [] has been informed.

5. A meeting of the Committee for Language Development has been set for Thursday, 4 June, at 0900 hours. The principal item for consideration is a review of the criteria for maintenance awards. For those of us closest to interpreting these criteria, decisions at that meeting are vital.

25X1 6. Following approximately two years of research, development, and refinement in connection with the RI Records Mechanization project, DD/P is now ready to procure specialized IBM equipment and establish the [] System. At this time a training program is being designed to familiarize 25X1 selected RI staff and case officer personnel with the new system. 25X1 [], Machine Methods Unit, DD/P, has been over to review with [] the general plan for the 25X1 course, entitled Seminar on the [] System, and to get procedural guidance in applying for OTR approval and accreditation of the training. The program will consist of six half-day sessions and will be conducted for small groups of employees two or three times during the next year.

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7. The Office of the Comptroller recently asked this Staff to review and comment on a proposed new Agency regulation intended to implement certain provisions of the Government Employees Training Act relating to payment of costs incident to external training and attendance at meetings. On Wednesday, [redacted] and I met with [redacted] of the Technical Accounting Staff and presented our individual and combined reactions to his draft. We raised a number of questions, noted a few discrepancies, and pointed out at least two important respects in which the emphasis and treatment given particular topics in the proposed regulation were not entirely consonant with the corresponding features of the statute. The Comptroller's regulation affects much more of the Agency than OTR and introduces some necessary but tedious language. From OTR's position only, we could operate with a stipulation in our new Regulation [redacted] placing the onus on employees selected for external training to notify OTR in any case where a scholarship, award, or contribution is tendered incident to training in non-Government facilities.

8. Army Language Aptitude Tests are about to be administered in more than 70 countries. This will be the first Army wide language testing program since 1949.

9. We had a fair amount of diversified activity in external training this past week. Besides local programs and well-established Missile Orientations, approvals involved:

<u>Program</u>	<u>Office</u>	<u>No.</u>
[redacted]	ORR	1
	Mgt	1
	A&E/TR	1
	WE	1
	OBI	1
	OC	2

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10. The Processing Branch was notified this week that the Armed Forces Special Weapons Project has been renamed Defense Atomic Support Agency.

11. In a meeting with [] ONE, [] outlined for her the role of the Office of Training in handling the Sandia training program as well as other programs. We anticipate no problems in the future handling of ONE external trainees.

12. I've notified [] of the cancellation of the [] course scheduled for July for Agency reservists. [] has implied that more may be cancelled and I've alerted [] to the need to plan for these two-week tours elsewhere. We are also proceeding on the premise that Air Ops #26 for 8 June (0 enrolled) and Audio Countermeasures #7 for 29 June (3 enrolled) will be cancelled.

13. During the week 20 May - 26 May 1959, there were 775 persons enrolled in OTR conducted training. The breakdown for enrollment is as follows:

209 enrolled in 37 classes (14 languages) voluntary

253 enrolled in 33 classes (14 languages) internal

131 enrolled in 6 Intelligence School courses

117 enrolled in 7 Operations School courses

10 enrolled in 1 SIC course

30 enrolled in 3 area courses

9 from other Government agencies

16 Dependents

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